

December 1, 2015

To: Life Insurance Company

Re: In force ledger request

Via: Electronic Mail: 123.345.5678

Insured: Joe Policyholder

Policy #: 123456

Please provide me in force ledgers on above referenced policy based on the following:

- Schedule projecting level premiums with ongoing premiums to age 100 after the level premium period ends

Please also confirm the conversion rights of this policy.

Please provide all illustrations and verify the beneficiary of this policy as well as the address of record.

Please send this ledger to me at name@myemail.com. Please feel free to contact me with any questions or concerns.

Thank you for your cooperation.

Sincerely,

Sally Trustee, Trustee
Bank Name
200 Main Street., Suite 100
Anytown, St. 12345
123.345.5678